



**INTEGRITY OF EQUIPMENT AND STRUCTURES  
ACCREDITATION ADVISORY COMMITTEE**

**Agenda**

**47<sup>th</sup> Meeting**

**16 April 2019**

**NATA Melbourne**

**Chairman:** Mr Robert Kimmins

**Secretary:** Ms Diane Hobday

1. **Meeting introduction and associated administrative matters**
  - 1.1 Confirmation of attendance and apologies
  - 1.2 Chair's opening remarks
  - 1.3 Reminder regarding conflict of interest and confidentiality
  - 1.4 Confirmation of the minutes of the previous meeting held 14 March 2017
  - 1.5 Review of action items arising from the minutes of the previous meeting
2. **Committee membership**
  - 2.1 Review of current membership and composition of the Committee
3. **Reports from committee members**
4. **General Manager update**
  - 4.1 The General Manager Operations and Technical, or delegate, will provide an update to AAC members on major NATA initiatives and other matters as relevant.
5. **International update**
6. **Stakeholder engagement**
7. **Review of accreditation criteria and processes**
  - 7.1 Review of the relevant NATA Accreditation Criteria
  - 7.2 Review of scope of accreditation descriptors
  - 7.3 Update on other policies including general NATA policies and ILAC and APLAC documents, where applicable



**7.4 Feedback from AAC on technical issues raised during accreditation recommendation reviews**

**8. Technical matters**

**8.1 Issues arising from assessments**

**8.2 Proficiency testing matters**

**8.3 Metrological traceability matters**

**8.4 Major projects**

**8.5 Precedents**

**9. Assessors**

**9.1 Summary of new appointments and retired assessors since the previous meeting**

**9.2 Specific technical assessor training needs**

**9.3 Identification of areas/disciplines where technical assessors need to be recruited**

**10. Other business**

**11. Accreditation statistics**

**12. Next meeting & close**