



**GEOTECHNICAL AND CIVIL CONSTRUCTION MATERIALS TESTING
ACCREDITATION ADVISORY COMMITTEE**

Agenda

29th Meeting

21 March 2019

NATA Melbourne

Chairman: Mr Tony Cullinane

Secretary: Ms Diane Hobday

1. **Meeting introduction and associated administrative matters**
 - 1.1 Confirmation of attendance and apologies
 - 1.2 Chair's opening remarks
 - 1.3 Reminder regarding conflict of interest and confidentiality
 - 1.4 Confirmation of the minutes of the previous meeting held 6 July 2017
 - 1.5 Review of action items arising from the minutes of the previous meeting
 - 1.6 Other business
2. **Committee membership**
 - 2.1 Review of current membership and composition of the Committee
3. **Reports from committee members**
4. **General Manager update**
 - 4.1 The General Manager Operations and Technical, or delegate, will provide an update to AAC members on major NATA initiatives and other matters as relevant.
5. **International update**
6. **Stakeholder engagement**
7. **Review of accreditation criteria and processes**
 - 7.1 Review of the relevant NATA Accreditation Criteria
 - 7.2 Review of scope of accreditation descriptors



7.3 Update on other policies including general NATA policies and ILAC and APLAC documents, where applicable

7.4 Feedback from AAC on technical issues raised during accreditation recommendation reviews

8. Technical matters

8.1 Issues arising from assessments

8.2 Proficiency testing matters

8.3 Metrological traceability matters

8.4 Major projects

8.5 Precedents

9. Assessors

9.1 Summary of new appointments and retired assessors since the previous meeting

9.2 Specific technical assessor training needs

9.3 Identification of areas/disciplines where technical assessors need to be recruited

10. Other business

11. Accreditation statistics

12. Next meeting & close